

Leases

When you move into a HUD-subsidized unit, the landlord must give you a 12 month written lease, which continues unless the landlord has good cause to terminate it. The lease should not be signed until the unit is inspected. The landlord must give you a written statement of the conditions, equipment and appliances in the unit. Defects must be corrected within 30 days of move-in. The lease should state the rights and responsibilities for both you and the landlord. Read the lease carefully and completely *before* signing and for your own records, be sure to request a copy of the signed lease and written policies.

Rent & Utilities

In many HUD-subsidized housing developments the landlord cannot charge more than 30% of your adjusted income for rent and utilities. The landlord must adjust your total income by subtracting a certain amount for each child, elderly person or disabled person in the household. The landlord may also have to subtract childcare expenses, handicapped assistance expenses and medical expenses. Be sure to request and save receipts for all rent payments you make.

Once the landlord determines your rent, the landlord must subtract a certain amount for utilities, if you are responsible for paying the utilities. If your income is very low, the landlord may even have to give you money each month to pay for part of your utilities.

Recertification of Income

If your rent is based on income, recertification or reexamination must occur at least once a year. The landlord will contact you to make sure there have been no changes in the number of people living in your household or your family income. Landlords must have a written policy for recertification.

The landlord will send a letter requesting the recertification. If you do not answer the letter, you will receive a second letter. If you still do not answer, the rent will likely be raised to the full market rate charged to tenants who do not receive government-subsidized rent. You may also be evicted.

Whenever your household income or the number of people in your household changes, you must immediately report this change to the landlord. *If you do not report changes, there may be serious consequences.* You may be accused of fraud or charged with a crime. You may have to pay additional rent. You may also be evicted.

You or the landlord may request an additional recertification during the year if your income or household size has changed. If the reported change causes your rent to go down, the rent change should go into effect the first day of the month after you report the change. If you report the change near the end of the month, the change may not go into effect until the first day of the second month and a credit should be applied retroactively to the first month after the reported change. If the reported change causes your rent to go up, the landlord must give you 30 days notice of the increase and the change should not go into effect until the first day of the month after the 30 days expires.

Stopping Subsidies in Entire Housing Development

Sometimes landlords want to stop participating in subsidized housing programs for low-income people. If your landlord wants to do this, you must be notified in writing. There are things you can do to fight a landlord's decision to stop providing low-income housing or to make sure you can find other affordable housing. If you hear that your landlord is planning to stop participating in the subsidized housing program, you should contact Legal Aid as soon as possible.

Evictions

Landlords must have a written eviction policy. The landlord can evict a tenant in subsidized housing only for serious or repeated violations of the lease, which, for example, may include failure to pay rent, failure to report income, allowing someone to live in your home who is not on the lease, certain criminal activity, etc. The landlord cannot evict you just because the lease term is over. The landlord must send you a written notice telling you the specific reasons why you are being evicted, that you have a right to reply to the notice, that you have the right to examine the landlord's documents regarding the reasons alleged, and whether you have a right to a grievance hearing. If the landlord does not give you this written notice, the landlord is not allowed to evict you. You should contact Legal Aid or another attorney immediately if you receive such a notice from your landlord.

Once the eviction notice expires, the landlord must file a case against you in court, if the landlord wants to proceed with the eviction. If you have not already

contacted Legal Aid or another attorney about your housing situation, you should do so immediately upon receiving the complaint from the court. You have the right to present evidence in court and have a judge decide whether the landlord can evict you or not.

Tenants in many HUD-subsidized housing developments can ask for a jury trial, but you must request it no later than at the first court appearance, before the case is heard by a judge. The request for a jury trial must be in writing.

You cannot be evicted without a court order. It is illegal for the landlord to try to evict you by changing the locks, terminating utilities or removing your belongings. If the landlord tries to evict you without a court order, you should call the police *immediately*. In addition, you should contact Legal Aid or another attorney.

We want you to know your rights

This brochure is intended to give you general information about your rights, not to give you specific legal advice. We make every effort to keep this brochure up to date, however, the law sometimes changes. Individuals with specific legal questions or a pending legal action are strongly urged to contact an attorney for legal advice. You may be eligible for free legal services from Maryland Legal Aid or a volunteer attorney program.



Legal Aid

This brochure was created by the Maryland Legal Aid Bureau, Inc. ("Legal Aid"), a non-profit organization dedicated to providing high quality legal advocacy to protect and advance human rights for individuals, families and communities.

Who Should Read this Brochure?

You should read this brochure if you have applied for or live in rental housing where the United States Department of Housing and Urban Development (HUD) pays/subsidizes all or part of the rent. This brochure does NOT apply to you if you live in housing owned by a city or county, in a Low Income Housing Tax Credit property, property subsidized by Rural Development, or if you hold a Section 8 voucher.

There are many different types of HUD-subsidized housing and the rules often vary. This brochure only gives general rules that apply to most HUD-subsidized housing developments, which must also follow state and local laws.

Eligibility & Application Procedures

Only people of limited income are eligible to live in HUD-subsidized housing, although the exact income limits vary. HUD-subsidized housing developments must have a written policy for admission. Some developments may have locally-determined preferences for types of tenants. Some developments are specifically limited to tenants who are elderly or disabled. Landlords of HUD-subsidized housing units may not discriminate against you on the basis of race, color, national origin, sex, age, disability, religion, familial status (families with children under the age of 18), sexual orientation or gender identity.

If you are eligible for admission, the landlord must notify you of an approximate move-in date. Many developments have long waiting lists, which may be closed to applicants if there is more than a one year wait. If you are found ineligible for admission, the landlord must notify you of the reason(s) for the denial, a time period and process for requesting an informal hearing. At an informal hearing, you will have an opportunity to provide further information that may help improve or correct your application. In addition, people with disabilities may ask for reasonable accommodations.



Maryland Legal Aid Offices

Anne Arundel County

229 Hanover St
Annapolis, MD 21401
(410) 972-2700
(800) 666-8330

Baltimore City

Main Office
500 East Lexington St
Baltimore, MD 21202

Intake Lines:

(410) 951-7750
(866) MD LAW 4U
(or 866-635-2948)

Business Line:

(410) 951-7777
(800) 999-8904

Cherry Hill

Neighborhood Ctr.
606 Cherry Hill Rd 2nd Fl
Baltimore, MD 21225
(410) 355-4223

Baltimore County

29 W. Susquehanna Ave
Ste 305
Towson, MD 21204
(410) 427-1800
(877) 878-5920

Lower Eastern Shore

**Dorchester, Somerset,
Wicomico, Worcester**
111 High St
Salisbury, MD 21801
(410) 546-5511
(800) 444-4099

Metropolitan Maryland

Prince George's
6811 Kenilworth Ave
Calvert Building, Ste 500
Riverdale, MD 20737
(301) 560-2100
(888) 215-5316

Montgomery

51 Monroe St., Ste. 1200
Rockville, MD 20850
(240) 314-0373

Howard

3451 Court House Dr
2nd Floor
Ellicott City, MD 21043
(410) 480-1057

Midwestern Maryland

**Carroll, Frederick,
Washington**
22 S. Market St, Ste 11
Frederick, MD 21701
(301) 694-7414
(800) 679-8813

Northeastern Maryland

Cecil, Harford
103 S. Hickory Avenue
Bel Air, MD 21014
(410) 836-8202
(800) 444-9529

Southern Maryland

**Calvert, Charles,
St. Mary's**
15364 Prince Frederick Rd
P.O. Box 249
Hughesville, MD 20637
(301) 932-6661
(877) 310-1810

Upper Eastern Shore

**Caroline, Kent, Queen
Anne's, Talbot**
Tred Avon Square, Ste 3
210 Marlboro Rd
Easton, MD 21601
(410) 763-9676
(800) 477-2543

Western Maryland

Allegany, Garrett
110 Greene St
Cumberland, MD 21502
(301) 777-7474
(866) 389-5243

Statewide

**Long Term Care Assistance
Project**
(800) 367-7563

Farmworker Program
(800) 444-4099

**Maryland Senior Legal
Helpline**
(800) 896-4213

Visit

**www.peoples-law.org
for self-help legal
information and
community resources.**

HUD-
Subsidized
Housing

Maryland Tenants' Rights: HUD- Subsidized Housing

Equal Access to Justice: Legal Aid

